MINUTES ENERGY FACILITY SITE EVALUATION COUNCIL OF WASHINGTON

July 6, 2004 Meeting 925 Plum Street S.E., Building 4, Room 308 Olympia, Washington 1:30 p.m.

ITEM 1: CALL TO ORDER

CHAIR LUCE: The Tuesday, July 6, 2004 meeting of the Washington State Energy Facility Site Evaluation Council will come to order. The time is 1:30 p.m. Roll call, please. Clerk, please call the roll.

ITEM 2: ROLL CALL

EFSEC Council Members Community, Trade & Economic Development

Department of Ecology

Department of Fish & Wildlife Department of Natural Resources Chair Kittitas County (via phone) Richard Fryhling joined meeting in progress Hedia Adelsmanjoined meeting in progress Chris Towne Tony Ifie

Jim Luce (via phone) Patti Johnson

MR. MILLS: There is not a quorum.

CHAIR LUCE: There is not a quorum, but there is no quorum necessary for the item on the agenda which is the air quality hearing under EFSEC air rules, Chapter 463-39.

OTHERS IN ATTENDANCE

EFSEC STAFF AND COUNSEL

Allen Fiksdal Irina Makarow Mike Mills Ann Essko, AAG Shaun Linse, Court Reporter

EFSEC GUESTS

Darrel Peeples – Kittitas Valley Wind Power
Project & Wild Horse Wind Power Project
Jim Hurson, Kittitas County (via phone)
Alan Harger – Transportation

Karen McGaffey – Perkins Coie (via phone)
Clay White, Kittitas County (via phone)

ITEM NO. 3: AIR QUALITY RULES - PUBLIC HEARING

CHAIR LUCE: I am now calling the CR 102 hearing to order. This is a separate action hearing held in accordance with the requirements of Chapter 34.05 Revised Code of Washington. The purpose of today's hearing is to receive comments on proposed changes to EFSEC's rules that pertain to the regulation of air emissions as codified in Chapter 463-39 of the Washington State Administrative Code. Notice of today's hearing was given in the Washington State Register No. 04-11-070 published on June 2, 2004. Notice was also timely sent to EFSEC's minutes and agendas and rules review mailing lists. Chapter 463-39 WAC, general operating permit regulations for air pollution sources, implements the standards and procedural requirements for review and issuance of air emission permits for facilities under EFSEC jurisdiction. Because EFSEC is designated by the United States Environmental Protection Agency to issue certain federal permits and because EFSEC is authorized by state statute to issue state permits for air pollution sources regulated under Chapter 80.50 RCW, Chapter 463-39 adopts by reference and implements those state and federal laws and rules regarding air emissions control. Since the last amendments to Chapter 463-39 WAC both state and federal rules for air pollution sources have been updated and/or revised. WAC 463-39-005 which adopts state regulations for air pollution sources was last amended in 1995. WAC 463-39-115 which adopts federal new source performance standards was last amended in 1994. Both federal laws and regulations and consequently state regulations have been modified since that time. Applicable sections of Chapter 173-400 WAC, Chapter 173-401 WAC, and Chapter 173-406 WAC, and Chapter 173-4060 WAC are adopted by reference in EFSEC WAC 463-39-005 and have all been amended by the Department of Ecology since 1995. The purpose of the amendments to Chapter 463-39 WAC is to maintain a permit program for air pollution sources that is consistent with the current state and federal requirements. The purpose of the rule making is to, one, update EFSEC's air rules for energy facilities Chapter 463-39 WAC to be consistent with Ecology's requirements for new source review, prevention of significant deterioration air operating permit and acid rain permit programs for air emissions; and two, to update EFSEC's adoption of federal new source performance standards; three, clarify agency procedures for permit application form, source registration, and penalties, for consistency with Ecology regulations and state laws. Are there any members of the public wishing to give comment on these proposed rules revisions today? Would members of the public wish to give comments today? Last time. Would members of the public wish to give comments today? Hearing no comments, I would ask EFSEC staff have we received any written comments?

MS. MAKAROW: Yes. We did receive a single written comment which is included in the Councilmember's packets, and I shall read it. It is from Pastor Wally Kroguletz from Sumas, Washington and he states, "I am too far removed at this time to attend your hearing. However, I/we strongly recommend to never approve a site for any future power plant in a valley surrounded by four thousand foot tall mountains as that failed SE2 plant. Such plants spread a dangerous pollution covering the narrow valley. God bless your honest efforts. Sincerely Yours, Pastor Wally Kroguletz."

CHAIR LUCE: Thank you. That comment will be entered into the record. The comment period will close, if I understand it correctly, today at 5:00 p.m.

MS. MAKAROW: That is correct.

CHAIR LUCE: Hearing no more persons wanting to give comment, this hearing is concluded. Staff, would you give me a schedule for adoption, please.

MS. MAKAROW: We will be considering any additional comments that we receive by the end of the day today, and the intended date of adoption is August 3. That is when we would be submitting a CR 103 form to the Code Reviser's office.

CHAIR LUCE: Thank you very much. The hearing on EFSEC air rules Chapter 463-39 WAC is concluded.

ITEM NO. 4: ADOPTION OF PROPOSED AGENDA

CHAIR LUCE: I think we'll proceed with project updates at this time. Irina Makarow. I'll note for the record we earlier had roll call and Hedia Adelsman, our representative for the Department of Ecology, has joined us since that time, as well as legal counsel.

MR. FRYHLING: Jim. CHAIR LUCE: Yes.

MR. FRYHLING: This is also Dick Fryhling.

CHAIR LUCE: And Dick Fryhling has joined us as well.

MR. FRYHLING: I came on the phone line about 1:31 or something like that or 1:32, so I'm

here by phone.

CHAIR LUCE: All right. And, Ann, welcome.

MR. FIKSDAL: So there is a quorum, Mr. Chair.

CHAIR LUCE: Yes, we do have a quorum. That's an important point. There being a quorum present we will proceed with the agenda. Have Councilmembers had a chance to review the agenda?

MR. FIKSDAL: I have one item, Mr. Chair. Under the last Item No. 7, I should say, EFSEC Operations Updates, I had planned to talk about the EFSEC budget and some of the working numbers that we're dealing with. We have handouts and I would suggest that we speak about those or I would like to talk about those after the meeting in more of a workshop, so I think we could save the court reporter time and effort; all of that doesn't need to be transcribed as part of the meeting minutes.

CHAIR LUCE: That's a very reasonable suggestion. Anyone have any objections? Hearing no objections, so approved.

MS. ESSKO: I'd just note it still has to be part of the meeting, just not transcribed.

MR. FIKSDAL: Right.

CHAIR LUCE: We will take a note on that. Any other suggestions? All right. With that suggestion approved, we will take the minutes by hand of that portion of the meeting. The proposed agenda is approved.

ITEM NO. 5: MINUTES

CHAIR LUCE: Minutes. The adoption of the minutes for June 7, 2004. Councilmembers have those minutes in their packets. Have they had a chance to review and approve those?

MS. TOWNE: I have reviewed them and submitted my edits to Mariah.

CHAIR LUCE: Thank you. Any other comments on those minutes? The Council has signaled by vertical movement of the head that the minutes have been approved. I'll have a voice vote on that. All in favor say aye.

COUNCILMEMBERS: Aye:

CHAIR LUCE: The minutes are approved. Thank you.

ITEM NO. 6: PROJECT UPDATES

Kittitas Valley Wind Power Project

Irina Makarow, EFSEC

CHAIR LUCE: Project updates. The first project update is Kittitas Valley Wind Power Project. Irina.

MS. MAKAROW: First of all, today is the deadline for the parties' prefiled testimony, and for those of you attending today's meeting you already have three of the packets sent by Kittitas County, the Economic Development Group of Kittitas County formally known as the Phoenix Group, and F. Steven Lathrop. We are expecting some other ones by 5:00 p.m. today. As soon as we get those we will bundle them up with extra three ring binders and little numbered tabs, so they will be nicely organized for you.

CHAIR LUCE: Thank you. The next project.

MS. MAKAROW: Actually there's a little bit more on Kittitas Valley Wind Power Project. Staff has been discussing the desirability of holding another prehearing conference potentially around July 19 with our ALJ. There are a number of issues we want to clarify with the parties, including how they're going to be scheduling their witnesses for the two weeks in August, since there are some witnesses that will be coming from out of state. Other items to discuss include the prehearing briefs the Council requested are not optional, and that they should be in the date by which they should be submitted, as well as starting discussions about the post-hearing briefing schedule because that will determine how long it will take the Council to get to a decision after the hearings are held. We propose to hold a prehearing conference by phone at the July 19 Council meeting and would be notifying the parties probably tomorrow or the day after. That is all I have to report on the Kittitas Valley Wind Power Project unless there are questions from the Council.

Wild Horse Wind Power Project

Irina Makarow, EFSEC

MS. MAKAROW: Hearing no questions, Wild Horse Wind Power Project. Jones & Stokes is working steadily on the Draft EIS, and we are targeting issuance of the Draft EIS either for very late July or the very beginning of August to allow a public comment hearing to be held on August 24. So until I actually get a commitment from the Department of Printing that we'll be able to meet our printing time lines just pencil that date in there, and, of course, it's one of the Tuesdays that we will be in Ellensburg.

MS. ADELSMAN: So this would be one of the evening meetings?

MS. MAKAROW: Yes. We have been discussing among staff the possibility to actually extend the comment period on that document beyond the traditional 30 days required by SEPA, since a number of the people participating who would probably want to comment on that project will be busy in the hearings at the same time for the Kittitas Valley project. So we would have a comment period that's probably a week to ten days longer than usual. Unless there are any questions from Council, that is all I have to report on the Wild Horse Wind Power Project. MS. TOWNE: Irina, in the Administrative Draft EIS there was reference to Attachment A.

MS. MAKAROW: Yes.

MS. TOWNE: But we have not seen that.

MS. MAKAROW: Yes. Those are primarily copies of letters received from state agencies and federal agencies regarding involvement and some of their recommendations as to whether the mitigation that was proposed by the Applicant is sufficient or not.

MS. TOWNE: And we don't review those?

MS. MAKAROW: No.

MS. TOWNE: Why? I mean that's pretty key.

MS. MAKAROW: Well, if the Councilmembers wish to review those, I can certainly get you copies of those.

MS. ADELSMAN: You want more reading material?

MS. TOWNE: Well, I just don't think -- I've done 478 pages of the EIS, and I don't know what the state agencies thought or whether the mitigation proposed in the document is in fact in concert with the recommendations of the agencies. I am uneasy that I haven't done my job yet.

MS. MAKAROW: I will get you a copy of those as soon as possible. Then if there are any other Councilmembers who want a copy of those, let me know and I'll get those out. Okay. Tony.

MS. ADELSMAN: Do you remember which agencies have commented?

MS. MAKAROW: Well, probably Fish and Wildlife.

MS. TOWNE: And Ecology.

MS. MAKAROW: And Fish and Wildlife.

MS. TOWNE: WSDOT probably.

MS. MAKAROW: Yes.

MS. ADELSMAN: I doubt Ecology.

MS. MAKAROW: No, not Ecology, but we got letters from Fish and Wildlife and Department of Transportation. So I see Chris Towne and Tony Ifie, I will get those to you very soon.

MS. TOWNE: Thank you.

BP Cherry Point

Irina Makarow, EFSEC

MS. MAKAROW: BP Cherry Point. Staff has issued a Draft NPDES permit for conditions relating to the stormwater discharge, and a hearing for that permit has been scheduled for August 5 in Blaine, and the end of the comment on that permit is August 6. We also have scheduled a meeting on July 26 which would be a reopening of the adjudicative hearings and the land use hearings to hear the Applicant's and the County's settlement agreement, although that meeting has not yet been noticed. But I think you're all aware of that date.

MS. ADELSMAN: That's the one we're talking about Seattle maybe.

MS. TOWNE: Between 10:00 and 2:00.

MS. MAKAROW: Between 10:00 and 2:00. It's a good thing we opened that window because we will be able to accommodate Mary Barrett participating by phone who is the Counsel for the Environment. As for the settlement agreement, maybe Karen McGaffey can give us a quick update on when the Council should expect to see that.

MS. McGAFFEY: I'm hoping to have copies for the Council sent out here either tomorrow or the day after. It was signed by the County Council at their meeting last week and then had to be sent over to BP to get signed and then sent to my office. So it is signed, but it will take another day or two to get copies down here for you all.

MS. MAKAROW: That is all that I have to report on the BP Cherry Point Project.

MR. HURSON: I have a question. This is Jim Hurson.

MR. FIKSDAL: Go ahead, Jim.

MR. HURSON: Are we talking about Wild Horse?

MR. FIKSDAL: No.

MR. HURSON: I was just looking at the agenda, and I thought we skipped over it. So I just wanted to make sure. I did have a question about the Kittitas Valley Project though.

MR. FIKSDAL: Okay. Go ahead.

MR. HURSON: It sounds like the response to comments in the Draft EIS isn't going to be done until we're almost done with the adjudicatory hearing. I haven't had a chance to obviously discuss this with my client. I guess we were assuming it would be ready when we were going into the hearing, and it just occurs to me some people may want to try to request that the hearings be continued, so we have that response to comment in place as we're heading into the adjudication. I don't know what the Council would want to do with that, but it pops into mind as I'm listening to this and thought I would mention that.

MR. FIKSDAL: Thanks for your comment, Jim. We'll take that into consideration.

MR. HURSON: Okay.

MR. FIKSDAL: Let me understand. This is Allen Fiksdal. You're wanting to see our response to comments on the Draft EIS prior to the adjudicative proceeding hearing; is that correct? MR. HURSON: Well, yes, that would be my general understanding. That's one of the issues on the preemption is we thought we were going to get the response comments from the county to use, and under general SEPA analysis you have your EIS in place to help the decision makers make the decisions to know what kind of issues to address. But if you don't have your EIS in place until after the hearings, you've kind of lost this whole purpose of the environmental document because you've heard the testimony, and then you find out what the issues are after you've already heard testimony.

MR. FIKSDAL: Okay. Thanks.

MS. MAKAROW: Jim, this is Irina. Maybe this would be an appropriate issue for the Council to take up at the prehearing conference that we're planning for July 19.

MR. HURSON: I'm just listening and thinking of issues that might pop up, so I thought I'd just mention them now. I obviously haven't had a chance to talk to my clients.

MR. FIKSDAL: Okay. Great. Thanks.

MS. MAKAROW: Maybe we should clarify for Jim that we did just talk about the Wild Horse Wind Power Project. I just briefed the Council that we are aiming for issuing the Draft EIS on that project at the very end of July or beginning of August with a potential public comment hearing date on Tuesday, August 24 while the Council is in Ellensburg.

MR. HURSON: So the Wild Horse Draft EIS is basically coming out at the same time as the response to comment on the KV project.

MS. MAKAROW: No. The Draft EIS is coming out at the end of July or beginning of August. I also did tell the Council that because the comment period would be happening at the same time as the Kittitas Valley hearings, we would extend the comment period by a week to ten days to allow everybody who is interested at the time to comment on that Draft EIS.

MR. HURSON: Okay. Thank you.

MR. IFIE: Quick question. The questions that Jim just raised reminded me of the supplemental EIS that was being worked on in relation to the Kittitas Valley site analysis that was being considered for the Kittitas Valley Project.

MS. MAKAROW: Staff is still working on that. I hope to be able to get an administrative version of that Supplement Draft EIS to Councilmembers at the end of this week. Are there any other questions about the two wind power projects?

Satsop CT – PSD Permit

Irina Makarow, EFSEC

MS. MAKAROW: Then I will move on to Satsop Combustion Turbine, the PSD permit. The PSD permit was issued for public comment, and you have received copies of that by mail. The public comment hearing is scheduled for August 2 at the Council meeting, and the end of the comment hearing is the end of business on August 2. So if you have any questions about the revisions being proposed by the applicant to that permit or the facts sheet that was prepared by our Ecology permit writer, just give me a call, and I will be glad to help you with those. That is all that I have to report.

CHAIR LUCE: Great. Thank you very much. Mike.

Chehalis Generation Facility

Mike Mills, EFSEC

MR. MILLS: The Chehalis Generation Facility has been down for most of the past month plant due to market-related reasons, so they have had limited operating hours. They're continuing to do some modification to equipment to address noise issues. We will provide the Council with the results of tests as they start up and have a chance to run the machinery and see how the noise monitoring is going. I also note that I heard from Duncan McCaig that this is Tom Schneider's last week at the plant. We've heard that he was leaving over the last six months, and they kept calling him back to Chehalis. He's been very helpful in working with some of the noise issues. But I do want to recognize the working relationship we had with him. I thought that was very good, and the company was very responsive to us during his time as the site manager. We wish him the best.

CHAIR LUCE: He's going down to an island; isn't he?

MR. MILLS: He's going to work off of Florida on an island off the coast on an LNG project, yes.

CHAIR LUCE: Tough duty.

MR. FIKSDAL: Did we send him a letter previously when he was leaving?

MR. MILLS: We sent the president of the company a nice letter recognizing Tom's work here, ves.

Columbia Generating Station

Mike Mills, EFSEC

MR MILLS: For the Columbia Generating Station, the plant continues to operate at 100 percent power, and they've been on line 369 consecutive days. Bill Kiel believes that's the record for continuous operation for the plant. Also I want to alert the Council we will bring -- Mot Hedges, our liaison, is on vacation, but when he comes back in the next week, we will bring to the Council two items to work on. One will be their request to terminate the Visitors Center requirements of the SCA, and the other will be close out the disposal of the condenser water that the Council earlier approved this year. The Department of Ecology has sent over the water and soil sampling test results and we are reviewing their report. So we will be bringing those two items to the Council at their next meeting. I think this concludes the report on Columbia.

WNP-1 Mike Mills, EFSEC

CHAIR LUCE: WNP-1.

MR. MILLS: I'd simply say we've heard from Jeff Tayor from the Department of Fish and Wildlife and also from Tom Woodriff who represents Rocky Mountain Elk Foundation. They're very optimistic that they can close the deal with the property owner in Benton County, and we will continue to follow that very closely. I also have a handout for the committee members. We've had some contact with the City of Richland and Benton County regarding entering into a memorandum of agreement on the possible purchase of the Badger Mountain property. So based

on reports it looks like the acquisition for the large parcel of land is moving forward. We're very optimistic that that's going to be concluded within the next 30 to 60 days.

MS. ADELSMAN: I'm sorry. Just a question. When we did the appraisal, do we know whether the results were different a year ago, what the price was? Didn't they do a new appraisal?

MR. MILLS: They did a new appraisal.

MS. TOWNE: No, an update.

MR. MILLS: Yes, an update.

MS. ADELSMAN: How different was it from the one they had before?

MR. MILLS: I don't think it was very much different. It was in the one or two hundred thousand dollar range as I understand it.

MS. ADELSMAN: Okay. MR. FIKSDAL: Difference.

MR. MILLS: Oh, yes.

MS. ADELSMAN: Yes, I know. All right.

MR. MILLS: It was in the ball park of the money that we have available certainly.

MS. ADELSMAN: Okay.

CHAIR LUCE: We may be able to, working cooperatively with DFW, to have some funds left over in which case we have worked up a very preliminary draft MOA which I'm going to give to members of the committee. It's preliminary in the sense that first TPL which is involved would have to get an option on Badger Mountain which they're negotiating that with the landowner. Second of all, the City of Richland and Benton County would have to get the IAC funding to go along with whatever we might provide. So that won't happen for a while. But it would be a nice twofer if we could be able to acquire that 860 acre property. I think I want to say it's 860. MR. MILLS: It's near 600 acres.

CHAIR LUCE: Six hundred acres at \$675,000. In any case, it's strongly supported by the community, by the City of Richland, Benton County, and the Trust for Public Lands. So if there's enough money left over, it would be a nice thing to do, but it's a ways, ways off.

MS. ADELSMAN: Who would be in charge of the property?

CHAIR LUCE: The city and the county would have to work that out among themselves, and they also agree and understand this one is their responsibility.

MS. ADELSMAN: Okay.

MS. TOWNE: Mr. Chair, you made reference to a twofer being the Rattlesnake Slope and Badger Mountain properties. It's out of that money. It's actually a threefer because we are still talking I hope about operations and maintenance on the Rattlesnake Slope property.

CHAIR LUCE: Thank you very much.

MS. TOWNE: So that's the other essential element in my mind.

CHAIR LUCE: Never forget O & M when you're talking with DFW.

MS. TOWNE: Yes. Well, and it's my personal crusade.

MR. MILLS: That's in the formula.

MS. TOWNE: Okay. I just wanted to make sure we didn't forget. The other question I have is with TPL's involvement in Badger Mountain. Normally TPL takes a very sizable administrative fee off the top.

CHAIR LUCE: We're not involved with TPL, that's between the City of Richland and Benton County.

MS. TOWNE: I guess my point is the amount of money they need to complete the transaction could perhaps be escalated by the addition of the TPL cost.

CHAIR LUCE: I know nothing about the TPL cost.

MS. TOWNE: Do you, Mike?

MR. MILLS: No, I don't. I'm not sure that would affect us too much. We have a set amount.

MS. TOWNE: We have X dollars. It doesn't matter. MS. ADELSMAN: We're not paying the whole deal.

CHAIR LUCE: We are far from that. Anyway that's it on WNP-1, and it is two minutes to 2:00.

ITEM NO. 7: EFSEC RULES

Update Allen Fiksdal, EFSEC Manager

CHAIR LUCE: We can do an EFSEC rules update in two minutes.

MR. FIKSDAL: The rules. We've filed our CR 102 for the new siting standards and our update to administrative rules. All those rules are posted on our website, and we have set a date of I think August 13 where all the comments are due. We're going to hold a public hearing on those rules August 10 at 2:00 p.m. It will be here in this room. You're more than welcome to look at the website. We are going to put out a press release today announcing all of that and send out notices to all people on our rules list.

MS. TOWNE: Have you made hard copies, so that I don't have to let my printer crank for an hour?

MR. FIKSDAL: We will be making hard copies for you.

MS. TOWNE: Thank you.

CHAIR LUCE: It's now two o'clock.

MS. TOWNE: It would be nice to have them punched and in a notebook or something.

MR. FIKSDAL: Yes, it would be nice; wouldn't it?

MS. TOWNE: Since you have punched paper next to the Xerox. It's just a thought.

CHAIR LUCE: Is there anything under other?

MR. FIKSDAL: I think we're waiting for the person to show up.

CHAIR LUCE: I know what we're waiting for.

MR. PEEPLES: Is the door open?

MR. FIKSDAL: Yes, the door is open. We could take a short break, Mr. Chair.

CHAIR LUCE: I'm trying to hold down costs here. Let's get on with the other.

MR. FIKSDAL: I recommend we hold a short break.

CHAIR LUCE: All right. We're in recess.

(Recess taken.)

MR. FIKSDAL: Let's reconvene the meeting. Bari, you can go ahead.

ITEM NO. 8: EFSEC/ECOLOGY STATE IMPLEMENTATION PLAN

MS. SCHREINER: Good afternoon. I'm Bari Schreiner serving as Hearings Officer for today's Ecology hearing. Let the record show that it is 2:09 p.m., on July 6, 2004, and this hearing is being held in Conference Room 308 at 925 Plum Street, in Olympia, Washington. The purpose of the hearing is to solicit comments including EFSEC's amended Chapter 463-39 WAC into the

Washington State Implementation Plan. This is a state-wide plan for meeting federal air quality standards. Notice of this hearing was published in the Washington State Register on June 2, 2004, WSR No. 04-12-084. Legal notice was published on June 4 in the Daily Journal of Commerce and the Spokesman Review. In addition, the hearing notice describing the revisions has been mailed and emailed to the 567 interested parties. Any testimony received at the hearing along with any written comments received by the end of the comment period will be part of the official hearing record for this issue. Comments should be submitted to Brett Rude, Ecology, P. O. Box 47600, Olympia, Washington 98504-7600 by July 9, 2004. Let the record show that no one has indicated that they want to provide testimony today. Let the record show that this hearing was adjourned at 2:10 p.m. Thank you.

CHAIR LUCE: Thank you. All right. MS. SCHREINER: Great. That's it.

ITEM NO. 9: EFSEC OPERATIONS

U	odate	Allen Fiksdal, EFSEC Manager

CHAIR LUCE: The next item on the agenda is EFSEC Operations information item update. Allen, you have the floor.

MR. FIKSDAL: As I discussed earlier, I have some handouts that I would like to discuss, and because they're kind of long and involved and encompass a lot of numbers, I don't think it's necessary that we have a transcription of this item. So with that, I guess we can jump to Other items.

ITEM NO. 10: OTHER

CHAIR LUCE: Are there other items anyone? Since there are no other items, we will go off the record to hold a workshop on EFSEC operations.

(Workshop held from 2:14 p.m. to 3:36 p.m.)

ITEM NO. 11: ADJOURN

CHAIR LUCE: Meeting adjourned. (Council meeting adjourned at 3:36 p.m.)